

How to Apply For Housing Choice Voucher Program (Section 8)

Submission Method

Posted: 12/6/2022 (On website & front door)

The Foley Housing Authority (FHA) is pleased to announce the opening of the waiting list for our Housing Choice Voucher (HCV) Program. On January 23rd, 2023 starting at 9:00 a.m. (CST), interested applicants will be able to enter their applicant information electronically using an internet accessible smart phone, tablet or computer. FHA does not have publicly accessible computers. For reasonable accommodations see below.

Application Instructions

- Log on to our website at: www.foleyha.org
- From our **HOME PAGE** click on the link for **HCV/Section 8 Application**, follow the prompts and enter your information until completed
- Be sure to **SUBMIT**

Upon receiving 600 applications, the waiting list will close and no further applications will be accepted and the option to submit will no longer be available.

Following Submission

Applicants are responsible for keeping their address updated in a timely manner. To submit address change(s), you should complete a “*Change of Address Form*” which can be located on our website noted above by scrolling to the bottom of the Section 8 page. Click where indicated, print and complete the form, remember to sign & date it, then bring it or mail it to our office located at **815 N. McKenzie Street Suite E, Foley, AL 36535**. *Failure to report a written change of address to our office within ten (10) days of the change having occurred could result in your application being made inactive or denied.* Denial of your application may also be the result if you commit fraud or intentionally mislead us about your information.

If you provide an email address while completing the application, an automatically generated email will be sent to you following your submission. Within a few weeks following the closing of the waiting list, a confirmation letter will be mailed using first class mail to each applicant whose name was placed on the waiting list. An explanation of what to expect for the next phase of the application process will be included in the letter.

Within 24 hours of the successful completion of the FHA having received the applications, applicants may register for limited access regarding their waiting list position. Positions will not be provided over the telephone. To register, scroll to the bottom of the Section 8 page on our website: www.foleyha.org and follow the prompts of the last sentence.

Reasonable Accommodations

For Reasonable Accommodations, please contact our office at 251-943-5370 no later than **January 16th, 2023**. Normal office hours are **Monday-Thursday, 7:30 a.m. to 6:00 p.m., closed every Friday**. If we are not available, please leave a detailed message with your name, phone number and the reason for your call.

